



## COMMERCIAL OVER-THE-COUNTER PERMIT PERMIT APPLICATION

200 Old Annetta Road, Aledo, Texas 76008

[permits@aledotx.gov](mailto:permits@aledotx.gov)

Project Address: \_\_\_\_\_

Business owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business owner Email Address: \_\_\_\_\_

Contractor Name/Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

(Permit Fee: Per Valuation Table 3 - fee due at time of permit issuance)

\*\*\*\*\*DESCRIPTION OF WORK\*\*\*\*\* Valuation \$ \_\_\_\_\_

### PLUMBING

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Water Heater (change out) | <input type="checkbox"/> Gas Test (Natural or LPG) | <input type="checkbox"/> Backflow Device |
| <input type="checkbox"/> Water/Sewer (yard line)   | <input type="checkbox"/> Gas Pipe (Commercial)     | <input type="checkbox"/> General Repair  |

### ELECTRICAL

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Service Upgrade          | <input type="checkbox"/> Existing Service Reconnect | <input type="checkbox"/> General Repair |
| <input type="checkbox"/> New Service Installation | <input type="checkbox"/> Adding # _____ Circuits    | _____                                   |

### MECHANICAL

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Change out Split System Units | <input type="checkbox"/> New Vents     | <input type="checkbox"/> HVAC Ductwork Modification |
| <input type="checkbox"/> Change out HVAC Unit          | <input type="checkbox"/> New Condenser | <input type="checkbox"/> General Repair             |

### MISCELLANEOUS

- ☐ Window/Door Replacement # \_\_\_\_\_ (Rough Floor Plan Sketch/Room Labels/Showing Window Sizes)

### \*\*\*\*\*PROCESSING PROCEDURE\*\*\*\*\*

- ALL CONTRACTORS MUST BE REGISTERED WITH THE CITY OF ALEDO AND CARRY LIABILITY INSURANCE
- BACKFLOW TESTERS MUST SUBMIT ALL REPORTS TO THE CITY OF ALEDO BUILDING INSPECTIONS DIVISION
  - SEPARATE PERMITS ARE REQUIRED FOR EACH PERMIT TYPE

**NOTICE:** If your work is included and paid for under a building permit you do not need this permit.

**NOTICE:** Do not use this permit application if this is a New Commercial Construction or Complete Systems.

1. Submit application, fee if applicable, copy of contractor license and insurance to [permits@aledotx.gov](mailto:permits@aledotx.gov)
2. If the contractor license, insurance, and registration with the City are current a permit will be issued.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_