



Planning and Zoning Commission

2024 SCHEDULE FOR CONSIDERATION OF P&Z APPROVAL

The application submittal schedule below reflects the timeline for review of plat and zoning applications in the City of Aledo. Application intake, review, and legislative action will be conducted in accordance with city regulations, administrative policies, and Chapter 212 of the Texas Local Government Code.

****ALL DATES SUBJECT TO CHANGE****

Submittal Date	Completeness Review & Comments Provided*	Revised Submittal**	P&Z Commission Meeting	City Council Meeting
Last Wednesday of the Month	Wednesday by 5 PM	Wednesday by 5 PM	Thursday, 6 PM	Thursday, 6 PM
November 29, 2023	December 13	December 27	January 11	January 25
December 27, 2023	January 10	January 24	February 8	February 22
January 31	February 14	February 22	March 14	March 28
February 28	March 13	March 27	April 11	April 25
March 27	April 11	May 2	May 11	May 25
April 24	May 13	May 22	June 13	June 27
May 29	June 12	June 26	July 11	July 25
June 26	July 10	July 24	August 8	August 22
July 31	August 14	August 28	September 12	September 26
August 28	September 11	September 25	October 10	October 24
September 25	October 14	October 23	November 14	November TBD
October 30	November 13	November 27	December 12	December TBD
November 27	December 11	December 25	January 9, 2024	January 23, 2024
December 25	January 8, 2024	January 22, 2024	February 6, 2024	February 20, 2024

* Typical *completeness review* times are 10 business days once submitted. Once an application has been deemed *complete*, it will then be considered "**FILED**." A *Completeness Determination Letter* will be provided along with review comments. Based on the complexity of the application, the duration of the review process may vary from the schedule above, resulting in consideration of the application at a later P&Z Commission meeting. Some review times have been adjusted to account for city holidays and closures.

**Revised Submittals reflect the completion of the development review process. Any prior revision requests should be addressed and received by this date. This allows time for the required public notice to be provided prior to the P&Z Commission public hearing.

****PRE-APPLICATION CONFERENCE****

To promote a more efficient submittal and review process, it is recommended that applicants schedule a pre-application conference with development review staff prior to applying. This is a perfect opportunity to discuss project feasibility and ask questions. During the pre-application conference, staff will outline requirements and processes for the proposed project. To schedule a pre-application conference, please contact the Planning Department at **(817)441-7016** or planning@aledotx.gov.

